



Service Hour Policy

Our school only exists because our parents regularly and enthusiastically serve as volunteers. A minimum of **6 service hours** are required for each family at Tyndale. **There is a fee of \$25.00 charged for service hours not completed.** Parents log their service hours on the correct form below and turn it into the school office before the end of the school year. **If desired, you may opt out of the required annual service hours for a payment of \$150.00.** Final records will not be released until all outstanding fees are paid.

Families may earn service hours by:

- Volunteering to help in a classroom, guest speaker, reading to students, help with projects preapproved by the Administration
- Help with set up, running, clean up, or take down of special events
- Help with set up, running, clean up, or take down of fundraising events
- Chaperoning students on a field trip (responsible for students other than one's own, not simply attending). Overnight field trips as a chaperone may count *up to* 8 hours per day for a full day.
- Classroom or office help: i.e., laminating, copying, collating and stapling, cutting, or sorting
- Campus workdays: i.e., cleaning, yardwork and landscaping, repairs, and maintenance
- Serving as a Room Parent
- Assisting with class parties (not just attending)
- Volunteering in the library

Things that do not count for service hours:

- Attending required school functions: Back to School Night, parent-teacher conferences, etc.
- Gifts to classrooms, classroom teachers, or Tyndale staff

Please submit completed service hours to Megan Willis by May 16, 2026

Megan.willis@tyndaleacademy.com

